

# **BROOKINGS COUNTY COMMISSION MEETING**

## **TUESDAY, JULY 12, 2016**

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 12, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, and Lee Ann Pierce. Tom Yseth was absent.

### **CALL TO ORDER**

Chairperson Krogman called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

The agenda for the July 12, 2016 Commission Meeting was approved without objection.

### **CONSENT AGENDA**

Motion by Pierce, seconded by Jensen to approve the consent agenda. Motion carried. The consent agenda consisted of the minutes from the June 21, 2016 Commission Meeting, the minutes from the June 27, 2016 Commission Meeting, and the minutes from the July 05, 2016 Commission Meeting.

Travel Requests: Michael Holzhauser to attend SD Veterans Council on July 13<sup>th</sup> in Sioux Falls; Jeremy Kriese & Shiann Hauptert to attend a Crisis Intervention Team Training on November 7<sup>th</sup>-11<sup>th</sup> in Sioux Falls; Michael Gengler, Manuel Lanstraat, Sean Doremus, & Zachary Page to attend a Deputy Coroner Training on October 18<sup>th</sup> in Sioux Falls; Robert Hill to attend the 2016 International Association of Emergency Managers Conference on October 14<sup>th</sup>-20<sup>th</sup> in Savannah, GA; Jacob Brehmer, Larry Klingbile, Jere Hieb, and Reid Squires to attend Assessors School on September 18<sup>th</sup>-23<sup>rd</sup> in Sioux Falls; Chris Lilla to attend the Proval Users Conference on September 17<sup>th</sup>-22<sup>nd</sup> in Las Vegas, NV; Robert Hill to attend the EPA Chemical Industry Safety Workshop on July 18<sup>th</sup> in Sioux Falls; Misty Moser to collect leafy spurge beetles on June 22<sup>nd</sup> in Watertown; Michael Gengler to attend a DARE Instructor Course on June 12<sup>th</sup>-23<sup>rd</sup> in Pierre.

Personnel Action Notices: new hire- Part-time Correctional Officer Ashlie Steppat at \$16.99, effective June 15, 2016; position change- Full-time Correctional Officer Kevin Murfield at \$17.33, effective June 27, 2016; routine step increase- Laura Littlecott to \$24.73, effective July 1, 2016.

Human Services Report: case #16-065 for Brookings Health System was denied; case #16-087 for Brookings Hospital was denied; case #16-101 for Avera McKennan was denied; case #16-112 for Northwestern Energy was approved; case #16-113 for Capital Services was approved; case #16-115 for rent was approved; case #16-122 for rent was approved; case #16-123 for Sonshine Inn was approved; case #16-124 for rent was approved.

## **ROUTINE BUSINESS**

### *Approval of Claims*

Motion by Miller, seconded by Jensen to approve the following claims. Jensen questioned the boot reimbursement claim. Miller asked that the claim be pulled.

Motion by Jensen, seconded by Miller to amend the original motion to exclude the claim for the boot reimbursement to Brock Swartos. Motion carried.

A&B Business Inc, Copier Maintenance, \$185.40, Copier Contract, \$25.00; Aragon, Antonio, Translation Services, \$150.00, Translation Services, \$162.50; Aragon, Martha, Translation Services, \$225.00; Jennifer Beller, Per Diem - Deputy Workshop, \$21.00; James Billion, CAA, \$868.82; Bowes Construction, Pick Up Asphalt, Patching, \$101,476.17; Bozied Oil Co Inc, Fuel, \$1,271.23; Brookings City Utilities, Telephone & Internet Service, \$62.08, Truck Shed Water, \$261.52, Phone Service, \$1,089.49, Utilities, \$3,029.44; Brookings Engraving, Sign Plate, \$9.50; Brookings Health System, ER Sexual Assault Investigation, \$985.05; C&R Supply Inc, Switch Kit, \$26.40; Capital Services, COP Health Ins, \$300.08; Cardiac Science Corporatio, AED Wall Mount Box, \$370.00; Central Business Supply, Copy Paper, Staples, \$42.40, Sharp Calculator, \$66.84; Century Business Products, Copier Maintenance, \$116.29, Copier Supplies, Maintenance, \$63.79; Century Link, Long Distance Phone, \$11.59; CF Promo Sports, RSVP Shirts, \$364.50, 1/2 Zip Jacket, Fleece, \$67.00; Charm-Tex, Inmate Mugs, 8 Oz, \$74.90; Chief/Law Enforcement Supp, Batteries, \$81.29; City of Brookings Landfill, Tree Disposal, \$5.00; City of Brookings, Joint Bldg Expenses, \$22,542.84, Joint Bldg Expenses, \$8,474.45, Animal Impounds 1/1-6/13, \$1,440.00; City of White, White Shop Utilities, \$49.65; Cody, Denise, Mental Illness Expenses, \$45.00; Connecting Point, Support Contract, \$1,328.40; Corrisoft LLC, GPS Days, \$234.00; Dale's A-1 Transmission, Repair Transport Jeep, \$4,127.40; Debeer Small Engine, Oil, Filter, Blades-Mower 0614, \$96.96; Department of Motor Vehicles, Title, Plates Hwy Pickup, \$16.20; Dockendorf Equipment Inc, Troubleshoot Gas Pump, \$634.42; Dupraz, Andy, Mtg Mileage-6/14 & 6/23, \$8.40; Ecolab Pest Elimination, Pest Elimination, \$75.00; Election Systems & Software, Automark Programming & Coding, \$1,460.23; Electronic Security Equipment, Replace Camera Jail Hall, \$321.30; Emergency Service Marketing, I Am Responding 5yr Subscription, \$650.00, Iam Responding-Volga Subscription, \$300.00; Erickson, Mike, Boot Allowance, \$100.00; Executive Mgmt Finance Office, May 2016 Tech Access Fee, \$53.00; First Bank & Trust, Fuel, Mailing, \$598.82; First District Association, 3rd Quarter Dues, \$10,107.72; Fite, Pierce & Ronning Law, CAA, \$119.60, CAA, \$809.60, CAA, \$910.80, CAA, \$322.00, CAA, \$561.20, CAA, \$552.00, CAA, \$368.00; Ford, Deb, Board Mileage - 6/14 & 6/23, \$33.60; G&K Services, Laundry Services, \$412.52; G & R Tool Service, Tools for Shop, \$295.00; Gass Law, PC, CAA, \$655.31; Jennifer Goldammer, CAA, \$644.00, CAA, \$607.20, CAA, \$851.00, CAA, \$1,085.00; Graybar Electric Co Inc, Fluorescent Lamps, T4 Plug In, \$107.78; Patricia J Hartsel, Transcripts, \$40.80, Transcripts, \$142.80, Transcripts, \$9.60; Richard Hieb, Coroner Call Mileage, \$16.80; Tim Hogan, CAA, \$1,132.60, CAA, \$1,057.88, CAA, \$708.14; Hungerford Chiropractic PC, Drug Testing, \$30.00; Hy-Vee Food Store, 4-H Gap Supplies, \$7.83, Inmate Meals, \$14,120.12, Jury Meals, \$10.88, Zoning Meeting Refreshments, \$37.45; Jerry's Chevrolet, 2016 Chevrolet Silverado 0386, \$30,379.00; Katterhagen, Mark, Mental Illness Expenses, \$15.00; Kennedy Pier Knoff Loftus, CAA, \$485.40; Kingbrook Rural Water, Water Invoice, \$13.00; Kittelson, Joan, Mental Illness Expenses, \$30.00; Kneebone, Dale L, Boot Reimbursement, \$100.00; Kobernusz, Eric, Horse Show Judge 6/21, \$192.40; L&L Auto & Truck Parts, Shop Parts, \$2,260.78; Lar-Jo's, 2000 Important Doc Envelopes, \$485.00; Lewno, Lucy, Mental Illness Expenses, \$358.41; Matthew Bender & Co Inc, Criminal Const Law Set, \$377.94; Chris Lilla, Per Diem Advance-Schneider Conf, \$22.00; Lincoln County Auditor,

Mental Illness Expenses, \$1,533.75; Lutheran Social Services, LSS Youth Center 3 Nights, \$556.56; M&T Fire & Safety Inc, LED Lights, Low Profile Light, \$739.56; McGrath North Mullin & Kratz PC, Confer With Teamsters Rep, \$87.00; MCI, Long Distanct May & June, \$25.55; McKeever's Vending, Inmate Commissary, \$799.28; Mediacom LLC, Law Library Internet-July, \$75.90; Gary E Mikelson, Mental Illness Expenses, \$504.21; Minnehaha County JDC, One Time Start Up Cost Shelter, \$2,559.98; Mr. V's Professional Body, Repair 2014 Ford Explorer, \$708.54; Namken, Sandra, Special Foods Judge 6/15/16, \$95.32; Nancy J Nelson MI Board, County Mental Health Board, \$110.40; Nancy J Nelson, CAA, \$1,242.00, CAA, \$1,922.80, CAA, \$894.16, CAA, \$851.00, CAA, \$625.60; Newegg Business Inc, HP Laser Printers, \$459.98; Nielsen's, Relay 0386 & EM Mngmt, \$19.06; Norgaard, Nick, COP Rent, \$550.00; Northwestern Energy, COP Utilities, \$438.28; Office Peeps Inc, Paper, Pencils, \$61.65, Ink Cartridge, \$100.05, Paper and Tape, \$232.09; Parmely, Ronny, Extension Board Mileage 6/23, \$8.40; Pharmchem Inc, Patch Kits, \$1,216.00; Pickard, Jennifer, Meeting Mileage 6/14 & 6/23, \$18.48; Pictometry International, Image Library Licensed Image, \$31,799.66; Pollard, Jerry, Mental Illness Expenses, \$90.00; Pomp's Tire Service Inc, Tires for Cat Roller 1309, \$596.00; Prochem Dynamics LLC, Gloves, \$419.50; Prussman Contracting Co., 2 Yds Screened Black Dirt, \$62.00; Qualified Presort Service, Work From 6/1-6/15, \$13.70; R&L Wright Enterprises Inc, COP Rent, \$440.00; Raeder, Pam, Special Foods Judge 6/15/16, \$87.80; Ramkota Inn, Overnight Lodging-Dep Workshop, \$96.99; Ramsdell's F&M Ltd, 402293 2-4 D Amine, \$2,909.70, 402027 & 402028 2-4 D Amine, \$6,089.30, 402201 2-4 D Amine, \$2,909.70, 402227 2-4 D Amine, \$2,909.70; Redwood Toxicology Laboratory, Drug Testing Supplies, \$324.20; Reliance Telephone, Inmate Phone Cards, \$2,000.00; RFD Newspapers Inc, Publications, \$1,057.12, Publications, \$522.48, Legal Notices, \$49.24; Rick Ribstein, CAA, \$1,538.06, CAA, \$898.95, CAA, \$303.95; Running's Supply Inc, Supplies, \$219.78, Bug Stop, Padlock, \$14.98; Sampson, Jim, Per Diem Advance-Schneider Conf, \$22.00; Schuneman Equipment Co, Blades and Oil Mix, Weed Eater, \$58.90; SD Dept of Labor, Sheriff Trust, \$822.62; SD Dept of Revenue, Ethyl Alcohol Tests, \$70.00; SD Dept of Revenue, Sheriff Trust, \$2,336.65, Sheriff Trust, \$2,657.90; SD Public Assurance Alliance, John Deere 772g Motor Grader, \$110.00; SD State Treasurer, Unclaimed Property Checks, \$132.00; SDSU Print Lab, 2100 Printed #10 Envelopes, \$272.72; SDSU Workstudy, SDSU Workstudy 4/21-5/21, \$141.29; Sheehan Strategic Solutions, Save Yourself Training, \$5,350.00; Sioux Valley Cleaners Inc, Janitorial for WIC - June, \$460.00; Sioux Valley Energy, Electric Utilities, \$226.00; Susan Taylor, Mileage Re-Write Regional Mtg, \$48.72; Anthony Teesdale, CAA, \$251.57; Thomson Reuters - West, West Info Charges 834095226, \$991.00, West Info Charges 834095225, \$555.69, West Info Charges 834172266, \$662.00, Zoning Bulletin Subscription, \$396.00; Town & Country Shopper, Pocket Gophers Notice, \$105.00; Tyler Technologies, Doc Pro Planning Configuration, \$630.00; UPS Store, Mail Equipment From Jail, \$17.55; Steven Ust, Building Inspections, \$400.00; Valley Motorsports, Motorcycle Oil Change, \$63.60, Repair and Check Cooling, \$223.13; Vandenberg Law, CAA, \$276.00, CAA, \$621.00, CAA, \$529.00, CAA, \$391.00; Verizon Wireless, Tablet Wireless, \$40.01; Village Estates Ldp, COP Rent, \$480.00; Walburg, Duane, Animal Control Mileage, \$71.40; Walmart Community, Programming Supplies, \$77.09; Wells Fargo, Wells Fargo CC Charges, \$2,043.70; Terry D Wiczorek PC, CAA, \$721.05, CAA, \$159.80; Yankton County Sheriff, Service of Process, \$25.00, Service of Process, \$25.00; Yankton County Treasurer, Mental Illness Expenses, \$241.70

July Cell Phone Reimbursements: Anderson, Jeffrey, \$75.00; Birk, Richard, \$105.00; Biteler, David, \$30.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren J., \$60.00; Doremus, Sean, 30.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Richard Haugen, \$45.00; Hieb, Richard, \$30.00, Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail A.,

\$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Christopher Lilla, \$105.00, Littlecott, Laura, \$45.00; McCrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Pierce, Irene, \$45.00; Lee Ann Pierce, \$75.00; Jon Pike, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Scott, Michael, \$45.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00.

### *Department Head Reports*

County Development Deputy Director Richard Haugen said the office is busy working on ordinance updates with the subcommittees.

Be it noted, Chairperson Krogman signed the State & Local Agreement 3<sup>rd</sup> quarter report.

Director of Equalization Chris Lilla discussed the new Ag classification law effective July 1<sup>st</sup>. Lilla said they've reached full productivity with valuations. Lilla discussed upcoming dates.

Finance Officer Vicki Busetth discussed law changes for motor vehicles effective July 1<sup>st</sup>.

Sheriff Martin Stanwick said they had minimal problems on the 4<sup>th</sup> of July. Stanwick said they have one individual still at large with the home invasion incident.

Stanwick said there are 29 individuals in jail, with only two of them being misdemeanors. Stanwick said the rest of the inmates are felons.

Highway Superintendent Richard Birk said the new truck has been delivered so they are busy getting the vehicle road ready.

Weed Supervisor Misty Moser discussed the cattail issue on Highway 11.

Moser said they received a grant for approximately \$4,000 for chemicals and equipment for mosquito spraying in the county. Moser said they've been discussing the idea of charging \$50 to spray acreages/per time for people who are interested in this service.

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:00 a.m., Randy Hanson, President of the Outdoor Adventure Center and Lisa Bretsch, Executive Director, gave a presentation on the Outdoor Adventure Center.

Hanson proposed that Brookings County purchase the Outdoor Adventure Center and they would manage the facility for the county.

The board scheduled a tour for July 21<sup>st</sup>

### *Department Head Reports Continued*

Veterans & Human Services Director Michael Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Pierce called for a Question of Privilege. She asked for a recess. Chairperson Krogman declared a 5 minute recess.

## *Department Head Reports Continued*

4-H Youth Advisor Sonia Mack said the State Horseshow begins next week in Huron. Mack said the month concluded with five of Brookings County's sharp shooters going to the National 4-H shoot. She said they did very well.

Mack said she started a gardening project with two Gap programs in Brookings back in April, and that went very well.

Mack said 4-H will be live on the radio on July 21<sup>st</sup> from 9:00-11:00 a.m.

Register of Deeds Beverly Chapman said the month of June was the largest month for revenue she has seen since taking office.

Chapman said there is a teleconference every two weeks for DocPro, which has been very helpful. Chapman said Tyler does not convert poor liens, so the agreement will need to be amended with a new signature from Chairperson Krogman.

## **REGULAR BUSINESS**

Motion by Pierce, seconded by Jensen to approve Abatement #16-008: an abatement request made by the City of Sinai for parcel #35100-00400-010-00 in the amount of \$14.76 for 2015 and \$14.74 estimate for 2016. Background information was provided by Director of Equalization Chris Lilla.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

Motion by Pierce, seconded by Miller to approve and authorize Chairperson Krogman to sign Resolution #16-21: a resolution placing taxes on an uncollectible list. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye." Motion carried.

## **Resolution #16-21**

### **RESOLUTION PLACING TAXES ON AN UNCOLLECTIBLE LIST**

WHEREAS, South Dakota Codified Law (SDCL) 10-22-30 requires the County Finance Officer to present a list of all distress warrants returned by the Sheriff uncollectible to the Board of County Commissioners. The board has examined such returns and, is satisfied with reports from Sheriff's and Finance Officer that the taxes described in any such warrant cannot be collect.

NOW THEREFORE, BE IT RESOLVED by the Brookings County Commissioners, at a regular meeting July 12, 2016 direct the County Finance Officer to put uncollectible mobile homes on the uncollectible list until it is determined either by the Board of County Commissioners or the County Finance Officer that such taxes have become or may have become collectable. There will be a complete listing of all uncollectible mobile homes and buildings on leased sites on file in the Brookings County Finance Office.

Passed this 12<sup>th</sup> day of July, 2016

Ryan Krogman  
Chairperson, Brookings County  
Board of County Commissioners

Attest:

Vicki Buseth

Brookings County Finance Officer

Motion by Miller, seconded by Jensen to approve and authorize Chairperson to sign Resolution #16-22: a resolution to continue support for the First District Association of Local Governments during fiscal year 2017. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Jensen "aye," Pierce "aye," Miller "aye," Krogman "aye." Motion carried.

### **Resolution #16-22**

#### **RESOLUTION TO CONTINUE SUPPORT FOR THE FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS DURING FISCAL YEAR 2017 (OCTOBER 1, 2016 - SEPTEMBER 30, 2017)**

The Brookings County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 6<sup>th</sup> day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2017 (October 1, 2016 - September 30, 2017). To support the Joint Cooperative Agreement and the activities of the District staff, the Brookings County Board of County Commissioners will provide \$41,643.83 to the First District Association of Local Governments during the aforementioned Fiscal Year 2017 period.

Passed this 12<sup>th</sup> day of July, 2016

Ryan Krogman

Chairperson

Brookings County Commission

Attest:

Vicki Buseth

Brookings County Auditor

Todd Kays

First District Association of Local Governments

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-48: Amendment #1 to the South Dakota Office of Emergency Management 2016 Emergency Management Performance Grant Sub-award Agreement. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Pierce "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-49: an agreement between Brookings County and the South Dakota Department of Health, Division of Health Systems Dev. Regulation for enhancing mosquito control efforts. Background information was provided by Commission Department Director Stacy Steffensen and Commissioner Miller.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-50: a letter of contract-feasibility services for 213<sup>th</sup> Street from 34<sup>th</sup> Avenue South to Novita between Brookings County and Banner Associates, Inc.

Pierce said 180 days seems like a long time to complete the services, and asked if they could change it to 120 days.

Motion by Pierce, seconded by Jensen to table Agreement #16-50: a letter of contract-feasibility services for 213<sup>th</sup> Street from 34<sup>th</sup> Avenue South to Novita between Brookings County and Banner Associates, Inc. Chief Deputy State’s Attorney said she would contact Banner and see if they would be comfortable with the change to 120 days.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-51: an agreement for voluntary right-of-way donation between Brookings County and Marion J. Rus. Background information was provided by Highway Superintendent Richard Birk.

Roll call vote: Jensen “aye,” Pierce “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-52: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.

Roll call vote: Pierce “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-53: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-54: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-55: an agreement for voluntary right-of-way donation between Brookings County and David G. Berndt Et Ux. & Dawna F. Berndt.

Roll call vote: Jensen “aye,” Pierce “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-56: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Pierce “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-57: an application for occupancy of right-of-way of county highways made by Qwest Corporation, dba CenturyLink QC.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Agreement #16-58: an agreement for voluntary right-of-way donation between Brookings County and Charles G. Short.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Miler, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-59: an application for occupancy of right-of-way of county highways made by Sioux Valley Energy.

Roll call vote: Jensen “aye,” Pierce “aye,” Miller “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by Pierce to approve and authorize Chairperson Krogman to sign Agreement #16-60: an agreement for voluntary right-of-way donation between Brookings County and Medary Creek LLP.

Roll call vote: Pierce “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-61: an agreement for voluntary right-of-way donation between Brookings County and Medary Creek LLP.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Krogman to sign Agreement #16-62: an agreement for voluntary right-of-way donation between Brookings County and Marion J. Rus.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Motion carried.

Motion by Pierce, seconded by Jensen to remove Agreement #16-50: a letter of contract-feasibility services for 213<sup>th</sup> Street from 34<sup>th</sup> Avenue South to Novita between Brookings County and Banner Associates, Inc. from the table. Motion carried.

Chief Deputy States Attorney Abigail Howard said she spoke with Banner Associate Project Manager Scott Mohror and received approval from him to go ahead and change the completion date from 180 days to 120 days.

Motion by Pierce, seconded by Jensen to amend the time period from 180 days to 120 days. Roll call vote on amendment: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Amendment carried. Roll call vote on main motion: Miller “aye,” Jensen “aye,” Pierce “aye,” Krogman “aye.” Main motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report.

Steffensen said there will be one county-appointed position on the Brookings Health System Board of Trustees open effective July 30<sup>th</sup>. Steffensen said the board will take action to appoint the new board member at the next meeting. Steffensen also included SDACC election information with her report and discussed upcoming dates.

Chief Deputy States Attorney Abigail Howard presented the Chief Deputy States Attorney’s Report.



Howard said the office has been very busy. Howard encouraged the public and board members to watch a Drug Court session, which are held every Thursday at 9:30 a.m. in the courthouse.

### **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce attended the General Mills Ribbon Cutting; attended and discussed the Lake District Sub-Committee Meeting; discussed the interview with the East Central Realtor representative; and met with the Mayor's committee regarding mental health.

Commissioner Jensen attended and discussed the BATA Meeting; attended the Extension Board Meeting; attended the General Mills Ribbon Cutting; attended the July 5<sup>th</sup> Special Meeting; and attended the RCP&E Railroad Ribbon Cutting near Aurora.

Commissioner Miller attended the Extension Board Meeting; attended the General Mills Ribbon Cutting; attended the July 5<sup>th</sup> Special Meeting; attended the July 4<sup>th</sup> Parade; attended the RCP & E Railroad Ribbon Cutting near Aurora; and attended the Weed Board Meeting.

Commissioner Krogman attended the Extension Board Meeting; attended President Chicoine's reception; discussed the interview with the East Central Realtor representative; attended the BEDC Meeting; and attended and discussed the RCP & E Railroad Ribbon Cutting near Aurora.

### **EXECUTIVE SESSION**

Motion by Miller, seconded by Jensen to enter into Executive Session at 10:38 a.m., in accordance with SDCL 1-25-2(1),(3),(4), personnel, consulting with legal counsel and contract negotiations. Motion carried. The board came out of Executive Session at 1:15 p.m. No action was taken.

### **ADJOURNMENT**

Motion by Jensen, seconded by Miller to adjourn. Motion carried. The next regular meeting is Tuesday, July 19, 2016 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Jenna Peterson  
Finance Assistant II  
Brookings County